

MANUAL FOR CIVIL RIGHTS RESTORATION

A Manual to Help People with Convictions Vote in Arizona

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Introduction

In Arizona, the law regarding which people with past criminal convictions can and cannot vote has been confusing. Whether a person can vote depends on how many felony convictions they have, whether they are able to pay their restitution, and whether they have completed their sentence(s). Moreover, some people (but not all) who are eligible to get their right to vote back after a conviction are required to file a request to restore their right – a process that many do not know about. As a result, many Arizonans with past convictions who are eligible to vote simply do not know that they can participate.

But a little bit of education and outreach will go a long way to assisting people to exercise their fundamental right to vote. This manual is designed to arm citizens with convictions, activists, and advocates with all the tools you'll need to help people in Arizona know if they can vote or restore their right to vote

Felony disenfranchisement laws silence the voices of over 6 million citizens who are banned from the polls today. As many as 75 percent of these disenfranchised voters are no longer in prison but are not able to vote.

Citizens with past felony convictions work and pay taxes, and should have a say in deciding their community's and the nation's laws that directly impact their lives. Denying these citizens with past felony convictions the opportunity to fully integrate as members of society sends the message that they will permanently be treated as second-class citizens. Studies have shown that restoring the vote to persons leaving prison could aid their transition back into community life.

Felony disenfranchisement laws were frequently deliberately designed to disempower minority voters. They continue to disproportionately impact people of color and distort our democracy. Disenfranchisement not only impacts individual with past convictions; it also disempowers the minority communities to which many belong.

Some U.S. states have no restrictions on voting, while others have a lifetime ban upon conviction. Twelve states, including Arizona, permanently disenfranchise some or all citizens convicted of felony offenses.

Based on the most recent estimates Arizona's law disenfranchises over 221,100 people in the state: 4.25% of the entire state-wide voting-age population but 11.89% of the adult black male voting-age population. The Latinx community is also disproportionately impacted, making up nearly twenty-eight percent of all disenfranchised persons in the state.

The good news is that for many people with convictions, their voting rights can be restored. If a person only has a single felony conviction, they are automatically eligible to register to vote again once they have served their time, including probation and parole, and paid off any fines and fees related to their sentence. For those with multiple convictions, once they have completed their sentence and paid off their fines and fees, they can restore their right to vote by applying with the appropriate county clerk.

This manual first details how you can determine what a person's path to rights restoration will look like: if they ever lost their right to vote, if it has been automatically restored, and whether and how they can apply to have it restored. It also includes template versions of the paperwork a person may need to complete and contact information for some groups who can help further.

We hope that this information and material will be of use to those who seek to strengthen democracy and their communities by empowering those whose voices have been silenced by felony disenfranchisement.

Working with Disenfranchised Citizens

When assisting people with convictions, it is important to keep in mind that they may have particular sensitivities and privacy concerns. So, please:

- Be welcoming and personable. Understand that there can be guilt and stigma associated with having a criminal record.
- Be patient. The person you are helping may be emotional or nervous in recalling the details of their conviction. Be aware that other issues may be involved, such as mental health concerns or disability. The person may need assistance with reading and writing.
- Respect the privacy of the person you are assisting. Keep the conversation private by speaking at a reasonable volume and finding a space away from others. All assistance should be confidential.
- Don't pry into their personal business. Questions of innocence or morality regarding their conviction are irrelevant to rights restoration and should not be discussed.
- Do not pass judgment. It is important to enter this work aware of your own biases. Be mindful of your tone of voice and facial expressions. Do not talk down to the people you are assisting. The bottom line is to remember that all people deserve dignity and respect.

The Path to Rights Restoration

This section details the steps to determining the voting rights of people with convictions in Arizona. It will help you determine whether an individual has the right to vote or has the ability to restore their right to vote. It includes many details to thoroughly give information about a range of possible situations. But for most people, rights restoration is not complicated and many of these footnotes and tips will not apply. Helping a person with just one felony conviction restore their rights can be as simple as asking if they have completed their sentence and paid their fines and fees. If they have, they can immediately register to vote. For people who have multiple convictions, they will need to restore their right by application, if they are eligible.

After you have read through this section or helped a few people through the process, it may be easier to refer to the short Rights Restoration Worksheet and the following flow chart when assisting a person with a conviction.

Step 1: Determine whether a person has a single or more than one felony conviction.

Ask the person you are helping if they have a single or multiple felony convictions. The answer will determine whether their voting rights will be automatically restored or if they will have to apply to get them back.

Misdemeanors and traffic violations are not relevant, only felony convictions. If a person only has misdemeanors or other violations, they never lost the right to vote and can register immediately. If a person is incarcerated but awaiting trial and has no felony convictions yet, they can register and vote even if they are in jail

A. If they have only one felony conviction:

If a person only has one felony conviction, their voting rights will be automatically restored once they have:

(1) completed their sentence, including probation and parole

AND

(2) have paid off any court ordered restitution from the conviction.¹

If they have met both of these conditions, their voting rights are automatically restored

¹ Fees and fines, separate from restitution, should not be a barrier to automatic voting rights restoration. Ariz. Rev. Stat. § 13-912.

and they can register to vote.² Skip to step 3, registering to vote.

If they have not met one or both of these conditions, they will have to wait until they can satisfy both for their voting rights to be automatically restored.

Step 2: Rights restoration for people with multiple convictions

If someone has multiple convictions or owes restitution, their voting rights will not be automatically restored. However, they may be eligible to apply to restore their right to vote through a simple application process. Whether they are eligible depends on whether they have completed their sentence and whether they served time in prison. If eligible, how and where to apply depends on which jurisdiction convicted them.

A. Determine eligibility for rights restoration

To be eligible for rights restoration a person by petition must have completed their sentence including prison time, probation, and parole.

If a person meets these criteria, when a person is eligible to apply depends on whether they served time in prison for their conviction: If they were only sentenced to probation (no prison time), they may apply for rights restoration immediately upon being discharged from probation.³ However, if they were sentenced to any time in prison, they must wait two years after receiving their absolute discharge before they may apply.4

Absolute discharges should be issued by the Department of Corrections upon completion of sentence, including payment of fines, fees, and restitution.⁵ If a person should have been absolutely discharged but has not received documentation, they may request it from the Department of Corrections using this form: https://corrections.az.gov/sites/default/files/absolute discharge form 082114.pdf.

² Ariz. Rev. Stat. § 13-912.

For more information or assistance contact 202-736-2200 or

³ Ariz. Rev. Stat. § 13-905. There is nothing in the Arizona statutes that requires a person who was only sentenced to probation to pay off their fines, fees, and restitution before applying for rights restoration. However, we believe that the state is effectively requiring this, nonetheless. If a person has been discharged from probation but still owes fines and fees and would like to apply to restore their right to vote, please ask them to contact us. See Arizona Dept. of Corrections, "Release Types" https://corrections.az.gov/release-types#ab_discharge; see also, "Request for Absolute Discharge" at ¶ 4, https://corrections.az.gov/sites/default/files/absolute_discharge_form_082114.pdf.

⁴ Ariz. Rev. Stat. § 13-906.

⁵ We do not believe there is proper statutory authority for the Department of Corrections to require payment of legal financial obligations before issuing an absolute discharge. Nonetheless, this is the Department of Correction's policy. See Arizona Dept. of Corrections, "Release Types" https://corrections.az.gov/release-types#ab_discharge; see also, "Request for Absolute Discharge" at ¶ 4, https://corrections.az.gov/sites/default/files/absolute_discharge_form_082114.pdf.

B. How to apply

If someone meets the eligibility for rights restoration, they may apply to restore their rights with the appropriate county clerk of court – see below for information on where to apply. They should file one form with each of the appropriate clerks that lists all of the convictions over which that clerk has jurisdiction. They themselves must take these forms to be filed. If their convictions are covered by different jurisdictions, they must file a separate form with each clerk. Some counties have their own form; where possible they should use the form of the corresponding county. We have included Pima County's form on page 23 and Maricopa County's form can be found here: https://superiorcourt.maricopa.gov/media/4212/crrr1z.pdf.

The petitions include a place to submit other information that the court could take into consideration, such as successful re-entry into society: job, leadership responsibilities, caretaking responsibilities (children, elderly, disabled), schooling, housing, and/or volunteer work. Including positive changes made since release and why it is important to have one's civil rights/voting rights restored may improve the petition.

If the person served prison time, they must include the certificate of absolute discharge with their application. If they only served probation and have documentation of their discharge from probation, they should include that. For residents of Maricopa County, you will need the date that you completed probation; you may obtain the date from the Maricopa County Probation Office, 602-506-7249.

If a person does not have a copy of their absolute discharge, it can be requested through the department of corrections. That form is included on page 19 and can also be found here:

https://corrections.az.gov/sites/default/files/absolute_discharge_form_082114.pdf. That form may be signed with an e-signature and mailed to ADCABSDISCH@azadc.gov. The absolute discharge can also be obtained in person by visiting the Records Department, Arizona Department of Corrections, 1601 West Jefferson Street, Phoenix, AZ 85007.

To check the status of your request, call Central Office Records at 602-542-3277.

Requests for absolute discharges may take up to 4-6 weeks to process.

C. Where to file

Where to file the application for rights restoration depends on which court issued the

felony convictions for the applicant. If multiple convictions were issued by separate courts, one form should be filed in each place. Those forms may list all the relevant convictions for that court. They should be filed with the clerk of court. A list of the addresses of each county's clerks of court can be found on page 25.

- If the conviction was in Arizona state court, the petition should be filed in the county of conviction.
- If the conviction was in Federal (United States) court, the petition should be filed in the Arizona county where the person resides.
- If the conviction was in another state, the person will need to follow that state's restoration process. If you have an out of state conviction and wish to vote in Arizona, please visit <u>restoreyourvote.org</u> for information on the restoration process in the state of your conviction.

The petition for rights restoration is at the discretion of the judge. That means that they might not always restore voting rights for people who apply. The result can take up to 90 days.

Step 3: Registering to Vote

To register to vote, a person must completely fill out the state voter registration form on page 25 (27 for Spanish), or the national mail-in registration form, and hand deliver or mail it to the appropriate county recorder's office 29 days before an election. If sent by mail, the form must either be received no later than five days after the last day to register to vote in the next election or be postmarked 29 days or more before the election and received by the County Recorder by 7 p.m. on Election Day.

Voter registration can also be completed online at www.azsos.gov.

Proof of Citizenship Requirements

Arizona requires documentary proof of citizenship to vote in state elections, however, it is not required to vote in Federal elections. These differing standards have previously led to confusion and burdens for people registering to vote. In June 2018, Campaign Legal Center reached a settlement agreement with the Secretary of State of Arizona and the Maricopa County Recorder over a lawsuit challenging the state's overly burdensome voter registration process. Here's what you need to know to register voters in Arizona going forward.

Do voters need to provide documentary proof of citizenship (DPOC) to register?

Voters do NOT need DPOC to register to vote in federal elections but DO need DPOC to vote in state and local elections. If a voter has DPOC, they should provide a copy of it. But if they do not have DPOC, they should still register to vote and they will be able to vote in federal elections only (e.g. President, Senator, Congressperson) until they provide a form of DPOC.

What counts as DPOC?

The following will suffice:

- AZ Driver's license number (they can write this on the registration form)
- Photocopy of birth certificate
- Photocopy of U.S. passport
- Naturalization documents or naturalization certificate number
- Tribal card number (they can write this number on the registration form)

What if a voter has moved from another county and is updating their voter registration?

They need to re-submit DPOC with the updated registration. By 2020, the system will be automated so this will not be necessary but for now, re-submit DPOC.

What if a voter doesn't have any DPOC?

They can still register to vote! They will be registered for federal elections only (e.g. President, Senator, Congressperson) until they provide a form of DPOC. If the Arizona Motor Vehicles Division has proof of his or her citizenship in their database, they will be registered for all elections (federal, state, and local).

What if voters don't have DPOC on them when you encounter them at a voter registration drive?

That's OK! They can still register to vote with your drive to make sure they are registered before the deadline, which is 29 days before any election. If they submit a registration form to you without DPOC, they will receive a notice in the mail from the County Recorder asking for DPOC and a form for submitting it. They can provide DPOC to the County Recorder after the registration deadline and still qualify to vote for all elections. They have until 5 p.m. Thursday before Election Day to submit DPOC. Remember, regardless of DPOC, they can still vote in federal elections!

How does a voter submit DPOC after they already submitted a voter registration form?

They should receive a notice from the County Recorder that includes a form to

accompany the DPOC. They can submit DPOC by mail with that form. Encourage voters to include the submission form provided by the County Recorder with their DPOC to make the process easier. They can also go in person to the County Recorder to submit DPOC.

What if a voter submits DPOC but misses the deadline for submitting DPOC before an election?

They will only be able to vote in federal elections for this election. They will be able to vote in federal, state, and local elections in future elections.

Tip: How to look up records in Arizona

For Pima County:

<u>To check on fines/fees if you know the case number(s)</u>: Call the Pima County Superior Court Clerk's Office Criminal Unit is (520) 724-3228.

<u>To find a case number for pre-2000 convictions</u>: Call the Pima County Superior Court Clerk's Office Legal Records 520-724-3240.

To find case numbers for convictions in the Pima Consolidated Justice Court post-2000: search https://www.jp.pima.gov/casesearch/.

<u>To find case numbers for convictions Pima County Superior Court post-2000</u>: search http://www.agave.cosc.pima.gov/PublicDocs/.

<u>For people who served prison time in Arizona⁶</u>: use the Arizona Department of Corrections Inmate Datasearch https://corrections.az.gov/public-resources/inmate-datasearch.

For Maricopa County:

<u>To find case numbers and fines and fees information:</u> Call 602-372-5375, press 4 ("money matterss") then 3 ("restitution") then 2 ("adult").

<u>To find most convictions and case numbers:</u> search the Arizona Court database: https://apps.supremecourt.az.gov/publicaccess/caselookup.aspx. The database can be

⁶ For people that served prison time, this is the best method for case lookup because it tells you the case number, and is easier to tell if you have the right person/case. You search by name or by ADC number. This database goes back to the 1980s.

searched by last name, first name, and birth month and year.

<u>For people who served prison time in Arizona⁷:</u> use the Arizona Department of Corrections Inmate Datasearch <u>https://corrections.az.gov/public-resources/inmate-datasearch.</u>

All other counties:

<u>To find most convictions and case numbers:</u> search the Arizona Court database: https://apps.supremecourt.az.gov/publicaccess/caselookup.aspx. The database can be searched by last name, first name, and birth month and year.

<u>To search fines and fees:</u> first look up the case number at the site above, then search https://prodpci.etimspayments.com/pbw/include/arizona/newinput.jsp

<u>For people who served prison time in Arizona8:</u> use the Arizona Department of Corrections Inmate Datasearch https://corrections.az.gov/public-resources/inmate-datasearch.

⁷ For people that served prison time, this is the best method for case lookup because it tells you the case number, and is easier to tell if you have the right person/case. You search by name or by ADC number. This database goes back to the 1980s.

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For more information or assistance contact 202-736-2200 or	

Rights Restoration Worksheet

Name of Helper:	Date:
Name of Organization:	
Name of Citizen:	
Phone:	Email:
	Year:
(For Arizona or Federal convi	ctions only – for out of state convictions see RestoreYourVote.org)
If A Single Convict	ion:
A: is sentence complete,	including probation and parole? Y / N
if no, date of end	of sentence:
B: has restitution been p	
If yes to	both questions, they can register to vote.
	Date of voter registration:
If yes to A	but no to B, they can petition for restoration.
If Multiple Convict	ions:
A: is sentence complete,	including probation and parole? Y / N
If no, date of end	of sentence:
B: did they serve time in	-
•	ve documentation of absolute discharge? Y / N
_	should fill out the request for absolute discharge and
send it to t	he department of corrections. Date request filed:
	 it been two years since date of absolute discharge?
- II yes, iids	- If no, they must wait. Date of absolute discharge:
	- II no, they must wait. Date of absolute discharge:
	- If yes, they can petition for restoration. Date
	restoration petition(s) filed:
. If no prices t	ime served, and they answered yes to A, they can apply for
-	ration Data rectaration natition(s) filed.

		2-736-2200 o	



Know Your Rights! Voting in Arizona for People with Felony Convictions

Who can vote?

Under Arizona law, you have a right to vote if: You are a United States Citizen; you reside in Arizona; you will be at least 18 years old at the time of the next regular General Election; you have not been convicted of a felony - unless you have had your rights restored.

Have I lost my right to vote?

Under Arizona law, any felony conviction temporarily takes away your right to vote BUT some people will have their rights automatically restored and others can get apply to get it back. **Misdemeanors and traffic violations never take away your right to vote.**

This was my first felony conviction, how do I get my voting rights back?

If you only have a single felony conviction, you can register to vote IF:

- You have paid off any restitution from the conviction

AND

- You have completed your sentence, including parole and probation.

If you meet these conditions you can register to vote.

I have multiple felony convictions, can I get the right to vote back? Maybe.

If you have multiple convictions, **you can apply for restoration of your rights IF:** If you served time in prison, it has been two years since you completed your sentence, including parole and probation.

If you were only sentenced to probation, you may apply to have your rights restored immediately upon completing your sentence.

If you meet these conditions, you can apply for rights restoration.

You will need certificates of absolute discharge for each sentence with prison time, which can be obtained by calling (602) 542-3277 or by mailing a request, found here: https://corrections.az.gov/sites/default/files/absolute_discharge_form_082114.pdf

How to apply?

There is no fee to apply. You can apply at the appropriate county clerk's office:

- For Arizona convictions, apply in the county where you were convicted.
- For Federal convictions, apply in the county where you reside.
- For convictions in other states, apply for restoration in that state. You can find information on other state's processes at **Restoreyourvote.org**.

What if I have more questions?

If you have additional questions or want help registering to vote or applying for rights restoration, call Danielle Lang or Blair Bowie at (202) 736-2201 or visit **Restoreyourvote.org**

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<u>Restore</u>)	For more information or assistance contact 202-736-2200 or YourVote@CampaignLegalCenter.org or visit www.Restoreyourvote.org



¡Entiende sus derechos! Votando en Arizona para personas con condenas por delitos graves.

¿Quién puede votar?

Según la ley de Arizona, usted tiene el derecho de votar: si es ciudadano de los Estados Unidos; si vive en Arizona; si va a tener por lo menos 18 años a tiempo para la próxima elección general; si no ha sido condenado por un delito grave – a menos que has tenido sus derechos restaurado (vea abajo).

¿He perdido mi derecho a votar?

Según la ley de Arizona, todos los delitos graves hacen que pierdas temporalmente su derecho a votar PERO muchas personas tienen sus derechos restaurados automáticamente y otras personas pueden aplicar a tenerlos restaurado. Delitos de menor cuantía y los infracciones de tráfico nunca hacen que pierda su derecho a votar.

Esto fue mi primer delito grave, ¿como consigo mi derecho a votar?

Si solo tiene un delito grave, puede registrar a votar SI:

- Ha pagado todas los restituciones que originaron a partir de la condena?

V

- Ha terminado su sentencia, incluyendo su libertad bajo palabra, y su libertad condicional?

Si cumple estas condiciones, su derecho a votar es restaurado automáticamente. ¡Puede registrar a votar!

Tengo varios delitos graves, ¿puedo recuperar mi derecho a votar?

- Tal vez. Si tiene varios delitos graves, puede aplicar por restauración de sus derechos SI:

Si fue condenado a carcel, Han sido dos años desde que terminó su último sentencia, incluyendo su libertad bajo palabra, y su libertad condicional?

Si solo fue condenado a libertad condicional, puede aplicar por restauración de sus derechos inmediatamente despúes de completando su sentencia.

Si cumple estas condiciones, puede aplicar a restaurar su derecho a votar.

Para aplicar, va a necesitar un certificado de su descarga absoluta de cada sentencia de delito grave, que se puede obtener llamando a (602) 542-3277 o por enviando una solicitud por correo que se encuentra aquí: https://corrections.az.gov/sites/ default/files/absolute_discharge_form_082114.pdf

¿Cómo se aplica?

No hay carga para aplicar. Puede aplicar al Secretario de su Condado (County Clerk)::

- Para delitos graves en Arizona, aplica al Secretario de la Corte Superior (Clerk of the Superior Court) en el condado donde fue condenado.
- Para delitos federales, aplica al Secretario de la Corte Superior (Clerk of the Superior Court) en el condado donde vive.
- Para delitos de otros estados, necesitas que aplicar usando el proceso que ofrece ese estado. Se puede encontrar mas información sobre los procesos de otros estados aquí: Restoreyourvote.org.

¿Y si tengo más preguntas?

Si tiene preguntas adicionales o necesita ayuda registrándose a votar o aplicando por restauración de sus derechos, llama a Danielle Lang o Blair Bowie at (202) 736-2201 o visita **Restoreyourvote.org**

<u>Restore</u>	For more information or assistance contact 202-736-2200 or YourVote@CampaignLegalCenter.org or visit www.Restoreyourvote.org



Arizona Department of Corrections 1601 W. Jefferson Phoenix, Arizona 85007 Priors Unit: 602.542.4948

Request for Absolute Discharge

Please Print Clearly - fill in all highlighted areas

Name:	ADC#:
Street Address:	City:
State:	Zip Code:
Phone, including area code:	Alternate Phone, including area code:
Date of Birth:	Social Security Number:
Signature:	

By filling out this form and with your signature you are authorizing the Arizona Department of Corrections to actively search and provide back information with regards to your Absolute Discharge.

Pursuant to ARS §13-906, if you qualify to receive an Absolute Discharge you will receive one in the mail in the next 14-21 days. If you would like to check the status, you may contact the Priors Unit at 602.542.4948.

ARS §13-906 C. states that if you were convicted of any felony offenses, you may not file for the restoration of your right to possess or carry a gun or firearm for a minimum of 2 years from the date of the absolute discharge from imprisonment.

ARS §13-912 states that upon completion of your term of probation or absolute discharge and upon the completion of payment of any fine or restitution imposed, and you have not previously been convicted of any other felony your civil rights will be automatically restored with the exception of possession of firearms.

When you are applying for the restoration of your Civil rights, you should have your Certificate of Absolute Discharge with you for the court proceeding.

RestoreY	For more information or assistance contact 202-736-2200 or YourVote@CampaignLegalCenter.org or visit www.Restoreyourvote.org

16A A.R.S. Rules Crim. Proc., Form 21

Form 21. Application upon Discharge to: Restore Civil Rights, Withdraw Guilty Plea/Vacate Conviction (Set Aside), Restore Gun Rights

COURT		COURT	_	County, Ariz			
STA -vs-		PF ARIZONA Plaintiff	[CASE/COMPLAINT NO.]	APPLICATION UPON DISCHARGE TO: [] RESTORE CIVIL RIGHTS [] WITHDRAW GUILTY PLEA / VACATE CONVICTION (SET ASIDE)			
Def	endar	nt (FIRST, MI, LAST)		[] RESTORE GUN RIGHTS			
Hav	ving re	eceived an absolute discharge from a se	ntence of imprisonment, or having comp sanction or penalty, I apply for the follow				
ente	-	n this court on [date]:					
-	X	the restoration of my civil rights;					
	[]	the vacation (set aside) of my conviction	on and dismissal of the information or in-	dictment,			
	[]	the withdrawal of my plea of guilty					
	[]	the restoration of my gun / firearm righ	ts.				
[]			ned is my certificate of absolute discharge from the director of the department of corrections [applicable only to ners who have been imprisoned in the state prison].				
[]		ached is my certificate of absolute discharge from the director of the federal bureau of prisons [applicable only to petitione be have been imprisoned in a federal prison].					
[]	Attached is my affidavit of discharge from the judge who discharged me at the end of my term of federal probation.						
[]	Atta	ached is other pertinent documentation.					
Dat	itiona	r's Name Printed	Petitioner's Signature				
1.00	inoric	13 Hame Paned	remoter a digitature				
Add	fress	8					
		AUTHORIZATIO	ON TO PROCEED ON BEHALF OF PET	TITIONER			
	thoriz inty, t	ze[] Attorney, [] Probation to take the above-indicated action(s).	Officer, or [] DOC Representative to per	ition the Superior Court in			
Dat	е		Petitioner's Signature				

	F
<u>Restore</u>)	For more information or assistance contact 202-736-2200 or YourVote@CampaignLegalCenter.org or visit www.Restoreyourvote.org

FOR STATE CONVICTIONS IN THE SUPERIOR COURT OF THE STATE OF ARIZONA IN AND FOR PIMA COUNTY

STATE OF ARIZONA,	CASE NUMBER	R: _	CR
		(1)	Must submit a separate petition for each case)
vs.	PETITIO	ON TO	O (check all that apply):
	RES	STORI	E CIVIL RIGHTS
DEFENDANT (Print Name)			
Defendant's	RES	STOR	E GUN RIGHTS
Date of Birth:			
			DE JUDGMENT OF GUILT
DEFENDANT, in person or by an attorney, avows:			
1. A Judgment of Guilt was entered against the Defendant on the	_day of		, on the conviction of:
		·	, in the
Pima County Superior Court of Arizona.			
2. On theday of,, Defendant has (Ch	aale Ampliaabla T	Dauas).	
Successfully completed all terms and conditions of appearing in Defendant's Pima County Superior (of probation a Court file.	and was	s discharged therefrom, with the Order
Received from the Arizona Department of Correc on a date two (2) or more years before today's date	tions a Certifi e, AND has a	ficate of attache	f Absolute Discharge from Imprisonment ed a copy of Certificate to this Petition.
3. All fines, fees, restitution and other Court-imposed financial obligation in the court-imposed financial obliga	ions associate	ed with	the above case(s) are paid in full.
IF YOU ARE REQUESTING THAT YOUR CIVIL RIGHT TO POSSE WRITE YOUR REASON(S) FOR THE REQUEST BELOW:	SS A GUN C	OR FIRI	EARM BE RESTORED, PLEASE
Defendant's or Attorney's Signature	Date		Telephone Number
	Date		rereptione (vultiber
Defendant's or Attorney's complete mailing address			
Distribution			
Distribution: Hon, Div			
Defendant			
Clerk's Office – Criminal Section Pima County Attorney – Criminal Division (if state case)			
Arizona Attorney General - Criminal Section (if federal case)			

Pima County Superior Court Clerk

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA IN AND FOR PIMA COUNTY

STATE OF ARIZONA	CASE NUMBER:	Must submit a separate notice for each case)
VS.		
DEFENDANT (Print name)	– NOTI	CE OF HEARING
NOTE: Defendant should <u>not</u> fill out the inform complete it and send Defendant a copy. Defendant address at the bottom of this page.	ation on the hear ant should, howe	ing date and place, below. The Court will ver, sign, date and provide his/her mailing
PLEASE TAKE NOTICE that the Defendant's I Judgment will be brought for hearing before the of, 201, at the hour ofa.	Pima County Su	perior Court Division on the day
DATED this day of, 201	.	
Defendant's or Attorney's Signature	Date	Telephone Number
Defendant's or Attorney's complete mailing address		
Distribution: Hon, Div		
Defendant Clerk's Office - Criminal Section		
Pima County Attorney - Criminal Division (if state case) Arizona Attorney General - Criminal Section (if federal case)		

Pima County Superior Court Clerk

ARIZONA VOTER REGISTRATION FORM FORMULARIO DE INSCRIPCIÓN DE VOTANTE EN ARIZONA LAS INSTRUCCIONES EN ESPAÑOL SE ENCUENTRAN AL REVERSO

Questions? For questions regarding voter registration, call your County Recorder listed on the back of the form

You Can Use This Form To:

- Register to vote in the state of Arizona
- Let us know that your name, address or party affiliation has changed

To Register To Vote In Arizona You Must (Qualifications):

- Be a United States citizen (see citizenship requirements on back)
- Be a **resident** of Arizona and the county listed on your registration
- Be 18 years of age or more on or before the day of the next regular General Election

WARNING: Executing a false registration is a class 6 felony

You Cannot Register To Vote In Arizona If:

- You have been convicted of a felony and have not yet had your civil rights restored
- You have been adjudicated incompetent

How To Register To Vote:

- To be eligible for an election, you must register to vote at least 29 days before the election
- You can mail or hand deliver your completed form to your County Recorder's office
- If by mail, the form must be received by the County Recorder no later than 5 days after the last day to register to vote in that election or be postmarked 29 days or more before an election and received by the County Recorder by 7 p.m. on election day
- Your County Recorder's office will mail you a proof of registration within 4 − 6 weeks
- You can register online at www.azsos.gov

Citizens With Disabilities May:

 Contact the County Recorder/Elections Department for information about early voting, accessible voting, or other accommodations.

PROOF OF CITIZENSHIP REQUIREMENT

A complete voter registration form must contain proof of citizenship or the form will be rejected. If you have an Arizona driver license or nonoperating identification license issued after October 1, 1996, this will serve as proof of citizenship. If not, you must enclose proof of citizenship with the form. Please refer to the back of the form for a list of acceptable documents to establish your citizenship.

PERMANENT EARLY VOTING LIST EARLY BALLOT - VOTE BY MAIL

Any voter may request to be included on the "Permanent Early Voting List" (PEVL) in order to automatically receive an early ballot for all elections he or she is eligible to participate. To be on the list, the address where you receive mail must be in Arizona. Military and overseas voters are also eligible to be on the PEVL using their overseas mailing address. To automatically receive an early ballot, mark "Yes" in box 1.

If "Yes" is marked in box 1, you will be added to the PEVL. If "no" is marked in box 1, your name will not be added to the PEVL and will be removed from PEVL if it was previously included on the list. If neither "Yes" or "No" are marked in box 1, your record will remain unchanged as it relates to being on the PEVI

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[1] Permanent Early Voting List – Early Ballot (see instructions above) BOX FOR OFFICE USE					BOX FOR OFFICE USE ON	VLY			
YES, I want to automatically receive an early ballot for each election for which I am eligible.									
□ NO, I DO NOT want to autom				KING	THIS BOX will				
remove my name from the lis	t if it was p	reviously include					T		
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[3] Address where you live – If no Do not use post office box or b	street add ousiness ac	ress, describe re Idress. Draw a m	sidence location using ap below if located in r	milea ural a	ge, cross streets, prea.	earcel #, subdivision name and	d lot, or l	andmarks.	[4] Apt./Unit/ Space
[5] City		[6] Zip	[7] Address where yo	ou get	t your mail, if mail i	s not delivered to your home			
8] Last four digits of Social Security Number [9] AZ Driver License Number or AZ Nonoperating License Number [10] Optional Tribal Identification Number				al Identification Number	[11] Alien Registration Number				
[12] Birth Date (MM/DD/YYYY) [13] State or Country of Birth		Birth	[14] Party Preference [15] Telephone Number		[15] Telephone Number	[16] Occupation			
· · ·		•			Republican				
[17] If you were registered to vote	in another	state list former	address	10	Democratic	[18] List former name (if app	licable)	[19] Father's name	e or
including county and state				Other	[1] (app	mother's mai			
				I					
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☐ Yes ☐ No								N	
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Will you be 18 years	of age on	or before electi	on dav? ☐ Yes ☐	No	these questions,	do not submit this form.			
VOTER DECLARATION – By signing below, I swear or affirm that the above information is true, that I am a RESIDENT of Arizona, I am NOT a convicted FELON or my civil rights are restored, and I have NOT been adjudicated INCOMPETENT.									
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ARIZONA VOTER REGISTRATION FORM (Translation) FORMULARIO DE INSCRIPCIÓN DE VOTANTE EN ARIZONA

¿Preguntas? Para preguntas con respecto a la inscripción de votante, llame a su Registrador del Condado indicado al reverso del formulario

Usted puede usar este formulario para:

- Inscribirse para votar en Arizona
- Informarnos que su nombre, dirección o afiliación de partido ha cambiado

Para inscribirse para votar en Arizona, usted tiene que (Requisitos):

- Ser ciudadano de los Estados Unidos (vea los requisitos de la prueba de ciudadanía en el reverso)
- Ser residente de Arizona y del condado indicado en su inscripción
- Tener 18 años de edad ó más en ó antes del día de la próxima Elección General normal

ADVERTENCIA: El ejecutar una inscripción falsa es un delito grave clase 6

Usted no puede inscribirse para votar en Arizona si:

- Usted ha sido condenado por un delito grave y todavía no se le han restituido sus derechos civiles
- Usted ha sido juzgado incompetente

Cómo inscribirse para votar:

- Para ser elegible para una elección, usted se debe registrar para votar por lo menos 29 días antes de la elección
- Usted puede enviar por correo su formulario llenado a la oficina de su Registrador del Condado o entregarlo personalmente
- Si se envía por correo, la forma debe ser recibida por el Registrador del Condado no más tarde de 5 días después del último día para registrarse para votar en esa elección ó contar con un sello postal fechado 29 días ó más antes de una elección y ser recibido por el Registrador del Condado antes de las 7 p.m. del día de la elección.
- La oficina del Registrador de su Condado le enviará un comprobante de registro dentro de 4 a 6 semanas
- Usted puede registrarse en línea en www.azsos.gov

Los ciudadanos con discapacidades pueden:

 Comunicarse con el Registrador del Condado/Departamento Electoral para información sobre la votación temprana o cualquier adaptación para votar

REQUERIMIENTO DE COMPROBANTE DE CIUDADANÍA

Una forma completa de registro electoral debe contener comprobante de ciudadanía o dicha forma será rechazada. Si usted tiene una licencia de manejo o identificación no operativa de Arizona emitida después del 1º de octubre de 1996, ésta servirá como comprobante de ciudadanía. De no ser así, usted deberá adjuntar a la forma un comprobante de ciudadanía. El reverso de la forma contiene una lista de los documentos que son aceptables para establecer su ciudadanía.

LISTA DE VOTACIÓN TEMPRANA PERMANENTE BOLETA ELECTORAL TEMPRANA – VOTO POR CORREO

Cualquier elector puede solicitar que se le incluya en la "Lista de Votación Temprana Permanente' (PEVL por sus siglas en inglés) para recibir automáticamente una boleta electoral temprana para todas las elecciones en las cuales sea elegible para participar. Para estar en la lista, el domicilio en el que usted reciba su correo debe estar en Arizona. Los electores en la milicia y en el extranjero también son elegibles para estar en la lista PÉVL usando su domicilio postal en el extranjero. Para recibir automáticamente una boleta electoral temprana, marque "Sí" en la casilla 1. Si se marca "Sí" en la casilla 1, se le agregará a usted a la lista PEVL. Si se marca "No" en la casilla 1, su nombre no será agregado a la lista PEVL y se le removerá de la lista PEVL si previamente se le había incluido en dicha lista. Si no se marca ni "Sí" ni "No" en la casilla 1, su registro permanecerá sin cambio con lo que respecta a estar en la lista PEVL.



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[3] Address where you live – If no Do not use post office box or b				parcel #, subdivision name ar	nd lot, or landma	arks.	[4] Apt./Unit/ Space
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[5] City	[6] Zip	[7] Address <u>where yo</u>	u get your maii, ii maii i	is not delivered to your nome			
[8] Last four digits of Social Security Number	[9] AZ Driver License Numb License Number	per or AZ Nonoperating	[10] Optional Trib	al Identification Number	[11] Alien R	egistration Nu	ımber
[12] Birth Date (MM/DD/YYYY)	[13] State or Country of E	Birth	[14] Party Preference Republican	[15] Telephone Number	[16] (Occupation	
[17] If you were registered to vote including county and state	e in another state, list former	raddress	Democratic Other	[18] List former name (if app		ather's name nother's maid	
[20] Are you willing to work at a p ☐ Yes ☐ No	olling place on election day?	[21] E-mail address	tanu		[23] If no stree	et address dra N	w a map here:
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VOTER REGISTRATION FORM – FORMULARIO DE INSCRIPCIÓN DE VOTANTE

VOTER REGISTRATION INFORMATION

If you meet the qualifications listed on the front of this form, complete, sign and return the attached registration form to the County Recorder for your county listed below. The form may be mailed or returned to a person designated to receive voter registration forms. Call your County Recorder for more information.

PROOF OF CITIZENSHIP REQUIREMENTS

If this is your first time registering to vote in Arizona or you have moved to another county in Arizona, your voter registration form also must include proof of citizenship or the form will be rejected. If you have an Arizona driver license or nonoperating identification license issued after October 1, 1996, write the number in box 9 on the front of this form. This will serve as proof of citizenship and no additional documents are needed. If not, you must include proof of citizenship with the form. Only one form of proof is needed to register to vote.

The following is a list of acceptable documents to establish your citizenship:

- A legible photocopy of a birth certificate that verifies citizenship and supporting legal documentation (i.e. marriage certificate) if the name on the birth certificate is not the same as your current legal name
- A legible photocopy of the pertinent pages of your passport
- Presentation to the County Recorder of U.S. naturalization documents or fill in your Alien Registration Number in box 11
- Your Indian Census Number, Bureau of Indian Affairs Card Number, Tribal Treaty Card Number, or Tribal Enrollment Number in box 10
- A legible photocopy of your Tribal Certificate of Indian Blood or Tribal or Bureau of Indian Affairs Affidavit of Birth.

If you need to include a photocopy of proof of citizenship, please fold the proof along with the voter registration form and place both items in an envelope and mail them to your County Recorder listed below. Do not send original documents. Photocopies will not be returned to you. Please visit www.azsos.gov if you have any questions regarding acceptable types of proof of citizenship.

If you are registered in Arizona and use this registration form because you moved within a county, changed your name, or changed your political party affiliation, you do not need to provide photocopies of proof of citizenship. If you move to a different Arizona county, you will need to provide proof of citizenship.

ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES

Alternative format materials, sign language interpretation, and assistive listening devices are available upon 72 hours advance notice to your County Recorder. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

GENERAL INFORMATION

- You must re-register whenever you move, change your name, or change your political party affiliation.
- Early ballots may be requested from the County Recorder of your county of residence.
- 3. Keep this copy as your receipt. After the County Recorder receives your registration and places it in the county general register, a notice will be sent to you within 4 6 weeks indicating that your name appears on the register. If you do not receive your notice contact your County Recorder.
- 4. Fill in your political party preference in box 14. If you leave this box blank as a first time registrant in your county, your party preference will be "Party Not Designated". If you leave this box blank and you are already registered in the county, your current party preference will be retained. Please write full name of party preference in box.
- Your decision to register to vote or not, and where you submitted your registration, will remain confidential.

Apache County Recorder

St. Johns, AZ 85936 (928) 337-7516 (TDD# 337-4402)

Cochise County Recorder

Bisbee, AZ 85603 (520) 432-8354 (TDD# 432-8360)

Coconino County Recorder
Flagstaff, AZ 86001
(928) 679-7860 (TDD# 679-7131)

Gila County Recorder

Globe, AZ 85501 (928) 425-3231 (TDD# 425-0839)

Graham County Recorder Safford, AZ 85548 (928) 428-3560 (TDD# 428-3562) **Greenlee County Recorder**

Clifton, AZ 85533

(928) 865-2632 (TDD# 865-2632)

La Paz County Recorder

Parker, AZ 85344 (928) 669-6136 (TDD# 669-8400)

Maricopa County Recorder
Phoenix, AZ 85003
(602) 506-1511 (TDD# 506-2348)

Mohave County Recorder Kingman, AZ 86402

(928) 753-0767 (TDD# 753-0769)

Navajo County Recorder

Holbrook, A7 86025

Holbrook, AZ 86025 (928) 524-4192 (TDD# 524-4294)

INFORMACIÓN DARA I A INSCRIPCIÓN DE VOTANTE

Si usted satisface los requisitos indicados en la carátula de este formulario, llene, firme y regrese la forma adjunta de registro al Registrador del Condado de su condado listado abajo. La forma puede enviarse por correo o regresarse a una persona designada para recibir formas de registro electoral. Llame al Registrador de su Condado para más información.

REQUERIMIENTO DE COMPROBANTE DE CIUDADANÍA

Si esta es su primera vez inscribiéndose para votar en Arizona, o si se ha mudado a otro condado en Arizona, su formulario de inscripción de votante también debe incluir prueba de ciudadanía o se rechazará el formulario. Si usted tiene una licencia de manejar de Arizona, o una licencia de identificación no de manejar de Arizona, expedida después del 1º de octubre de 1996, escriba el número en la casilla 9 en la carátula de este formulario. Esto servirá como prueba de ciudadanía y no se necesitan ningunos otros documentos. Si no, usted debe incluir prueba de ciudadanía con la forma. Sólo se necesita una forma de comprobación para registrarse para votar.

Lo siguiente es una lista de los documentos aceptables para establecer su ciudadanía:

- Una fotocopia legible de un acta de nacimiento que verifique la ciudadanía y la documentación legal acreditativa (ej. acta de matrimonio) si el nombre en el acta de nacimiento no es igual a su nombre legal actual
- Una fotocopia legible de las páginas pertinentes de su pasaporte
- Presentación al Registrador del Condado de documentos de naturalización de los Estados Unidos o anote su Número de Registro de Extranjero en la casilla 11
- Su Número de Tarjeta de la Oficina de Asuntos de Nativo Americanos, Número de Tarjeta de Tratado Tribal, o Número de Matrícula Tribal en la casilla 10
- Una fotocopia legible de su Certificado Tribal de Sangre Nativo Americana o affidávit de Nacimiento de la Oficina de Asuntos de Nativo Americanos

Si usted necesita incluir una fotocopia de prueba de ciudadanía, por favor doble la prueba junto con la forma de registro electoral, coloque ambos artículos en un sobre, y envíelos a su Registrador del Condado listado abajo. No envíe documentos originales. Las fotocopias no se le regresarán. Por favor visite www.azsos.gov si tiene usted cualquier pregunta relacionada con los comprobantes aceptables de la ciudadanía.

Si usted está registrado en Arizona y usa el formulario de registro debido a que se mudó dentro de un condado, cambió su nombre, o cambió su afiliación de partido político, no necesita proveer fotocopias de su comprobación de ciudadanía. Si usted se muda a un condado distinto en Arizona, necesitará proveer prueba de ciudadanía.

ACOMODACIONES PARA INDIVIDUOS CON DISCAPACIDADES

Los materiales en formatos alternos, interpretación a señas y dispositivos de audición asistida están disponibles al dar aviso previo de 72 horas a su Registrador del Condado. Al grado que sea posible, se pondrán a la disposición más acomodamientos razonables dentro de las limitaciones de tiempo de la solicitud.

INFORMACIÓN GENERAL

- 1. Usted debe volver a registrarse cuando se mude, cambie su nombre, o cambie de afiliación de partido político.
- Se pueden solicitar boletas electorales tempranas del Registrador del Condado del condado de su residencia.
- 3. Conserve esta copia como su recibo. Después de que el Registrador del Condado reciba su inscripción y la anote en el registro general del condado, se le enviará un aviso dentro de 4 a 6 semanas que indica que su nombre aparece en el registro. Si usted no recibe su aviso, póngase en contacto con su Registrador del Condado.
- 4. Anote su preferencia de partido político en la casilla 14. Si usted deja esta casilla en blanco al registrarse por primera vez en su condado, su preferencia de partido será "No Designó Partido". Si usted deja esta casilla en blanco y ya se registró en el condado, se retendrá su preferencia actual de partido. Por favor anote el nombre completo del partido político de su preferencia en la casilla.
- Su decisión de inscribirse para votar o no, y dónde presentó su inscripción, será confidencial.

Pima County Recorder Tucson, AZ 85702

Tucson, AZ 85702 (520) 740-4330 (TDD# 740-4320)

Pinal County Recorder

Florence, AZ 85132 (520) 509-3555 (TDD# 866-6851)

<u>Santa Cruz County Recorder</u> Nogales, AZ 85621 (520) 375-7990 (TDD# 761-7816) Yavapai County Recorder

Prescott, AZ 86305 (928) 771-3248 (TDD# 771-3530)

Yuma County Recorder

Yuma, AZ 85364 (928) 373-6034 (TDD# 373-6033)

> State of Arizona Secretary of State Rev. 07/20/2011

Index and Other Resources

Upcoming Election Information

https://azsos.gov/elections/voting-election

Voter ID information

https://azsos.gov/elections/voting-election

How to Register to Vote:

https://azsos.gov/elections/voting-election/register-vote-or-update-your-current-voter-information

Clerks of Court:

Apache County Superior Court – Clerk's Office (928) 337-7550

Cochise County Superior Court – Clerk's Office (520) 432-8600 (Bisbee) and (520) 803-3060 (Sierra Vista)

Coconino County Superior Court - Clerk's Office (928) 679-7600

Gila County Superior Court - Clerk's Office (928) 402-8866 (Globe) and (928) 474-3978 (Payson)

Graham County Superior Court -Clerk's Office (928) 428-3100

Greenlee County Superior Court -Clerk's Office (928) 865-4242

La Paz County Superior Court -Clerk's Office (928) 669-6131

Maricopa County Superior Court -Clerk's Office (602) 372-5375

Mohave County Superior Court – Clerk's Office (928) 753-0713 (Kingman), (928) 453-0701 (Lake Havasu City) and (928) 758-0730 (Bullhead City)

Navajo County Superior Court -Clerk's Office (928) 524-4188

Pima County Superior Court -Clerk's Office (520) 724-3200

Pinal County Superior Court –Clerk's Office (520) 866-5300

Santa Cruz County Superior Court –Clerk's Office (520) 375-7700

Yavapai County Superior Court - Clerk's Office (928) 771-3312

Yuma County Superior Court – Clerk's Office (928) 817-4222

County Recorders and Other Election Officials:

Complete list: https://azsos.gov/elections/voting-election/contact-information-county-election-officials

Other Organization Contact Information:

ACE Monthly Rights Restoration and Set Aside Workshops

Every 1st Wednesday and 3rd Saturday of the Month 10am to 4pm 5716 N 19th Ave Phoenix, AZ 85015 602.388.9745 https://www.facebook.com/events/252207699050953/

ACLU of Arizona

info@acluArizona.org
American Civil Liberties Union of Arizona
P.O. Box 17148
Phoenix, AZ 85011
(602) 650-1854
http://www.acluAz.org

ACLU Smart Justice
Quarterly Rights Restoration & Set Aside Clinics
Dates and Times Vary
For More Information, please contact Smart Justice Organizer:
Isis Gil
igil@acluaz.org

Arizona Advocacy Network

1 N 1st St Suite 649 Phoenix, AZ 85004 infor@azadvocacy.org 602-899-3332 https://www.azadvocacy.org/

Office of the Public Advocate

 $For more information or assistance contact 202-736-2200 or \\ \underline{RestoreYourVote@CampaignLegalCenter.org} or visit \\ \underline{www.Restoreyourvote.org}$

Workshops are held the second Wednesday of January, April, July, and October

9:00 am to 11:00 am

Dress for Success

1024 E. Buckeye Rd., 2nd Floor.

Seating is limited.

Pre-Registration is Suggested.

https://www.maricopa.gov/3851/Get-Help-to-Restore-Your-Rights

One Arizona

345 E. Palm Ln. Phoenix, AZ 85004 USA (602) 393-0690 info@onearizona.org

http://www.onearizona.org/

Pima County Public Defender's Legal Defense Clinics

http://webcms.pima.gov/government/public_defender/

Free clinics every Wednesday

Phone: (520) 724-2285 Flyer: bit.ly/2xVg90y

Primavera Foundation

https://primavera.org/what-we-do/stability/civil-rights-restoration.html

Email: civilrights@primavera.org

Phone: (520) 308-3124

University of Arizona Law School Rights Restoration

Clinic https://law.arizona.edu/civil-rights-restoration-clinic

Email: silverman@law.arizona.edu

Phone: (520) 621-1975